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#### UNITED STATES SECURITIES AND EXCHANGE COMMISSION Washington, D.C. 20549

#### SCHEDULE TO (Rule 13e-4)

TENDER OFFER STATEMENT UNDER SECTION 14(d)(1) OR 13(e)(1) OF THE SECURITIES EXCHANGE ACT OF 1934

#### FORRESTER RESEARCH, INC.

(Name of Subject Company (Issuer) and Filing Person (Offeror))

Options to Purchase Shares of Common Stock, Par Value \$.01 Per Share (Title of Class of Securities)

> 346563109 (CUSIP Number of Class of Securities) (Underlying Common Stock)

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(Name, address and telephone number of person authorized to receive notices and communications on behalf of filing person)

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#### **CALCULATION OF FILING FEE**

Transaction valuation*	Amount of filing fee*
Not Applicable	Not Applicable

\* A filing fee is not required because this filing contains only preliminary communications made before the commencement of a tender offer

Check box if any part of the fee is offset as provided by Rule 0-11(a)(2) and identify the filing with which the offsetting fee was previously paid.
Identify the previous filing by registration statement number, or the Form or Schedule and the date of its filing.

Amount Previously Paid:	Not applicable.
Form or Registration No.:	Not applicable.
Filing party:	Not applicable.
Date filed:	Not applicable.

☑ Check the box if the filing relates solely to preliminary communications made before the commencement of a tender offer.

Check the appropriate boxes below to designate any transactions to which the statement relates:

o third party tender offer subject to Rule 14d-1.

- ☑ issuer tender offer subject to Rule 13e-4.
- o going-private transaction subject to Rule 13e-3.
- o amendment to Schedule 13D under Rule 13d-2.

Check the following box if the filing is a final amendment reporting the results of the tender offer. o

This Schedule TO is being filed by Forrester Research, Inc. pursuant to General Instruction D to Schedule TO

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ITEM 12. EXHIBITS EX-99.(a)(5) PowerPoint presentation Discounted Stock Options, Section 409A, and Forrester's Tender Offer

#### ITEM 12. EXHIBITS.

(a)(5) PowerPoint presentation – Discounted Stock Options, Section 409A, and Forrester's Tender Offer



November 14, 2007

#### Objectives

- Explain the tax law affecting certain discounted stock options
- Explain the actions Forrester is taking
- Explain your choices and the participation requirements

#### Why are we here today?

- Tax laws that apply to deferred compensation may negatively affect some of your unexercised stock options
- Forrester's solution requires your participation
- No requirement to participate, but if you do not, you may have adverse income tax consequences for which you will be solely responsible

#### What is the Internal Revenue Code provision causing the problem?

## § 409A

- § 409A is a set of tax rules for items considered to be deferred compensation
- Stock options with an exercise price of less than market value on the grant date are considered to be deferred compensation
- The consequences of § 409A are:
  - Potential income taxation prior to exercise
  - 20% additional federal tax
  - Interest penalty

#### Which options are affected?

- Options with an exercise price below the stock's fair market value ("FMV") on the correct grant date for accounting purposes ("Discounted Options")
- § 409A applies only to portions of options that vest after December 31, 2004
  - Options that vested prior to January 1, 2005 are not subject to § 409A (and thus will not be affected)

#### How did I get Discounted Options?

- In certain instances, when a grant was made, the Company had not taken all the steps necessary to establish a measurement date for accounting purposes
- If the exercise price was lower than the FMV on the adjusted grant date, then the options are considered discounted

#### Example

- 10,000 options granted December 12, 2003 (no exercises to date)
- Option exercise price = \$16.50
- FMV at correct grant date = \$18.50
- Vesting Schedule
  - 2,500 options vest on December 12, 2004
  - 2,500 options vest on December 12, 2005
  - 2,500 options vest on December 12, 2006
  - 2,500 options vest on December 12, 2007
- Conclusion
  - 7,500 options in this grant are subject to § 409A because the options (1) were granted at less than FMV on the grant date, (2) vest after December 31, 2004, and (3) have not been exercised to date

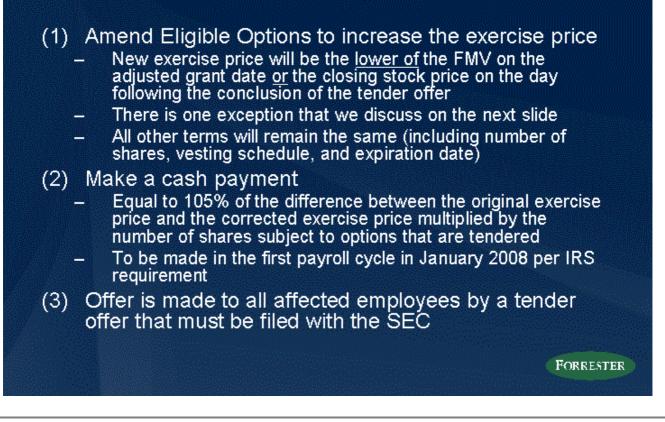
## What is the solution?

#### Forrester's Solution: Tender Offer

· Forrester will:

- Offer to amend your affected options to increase the exercise price, AND
- Provide a cash payment in January 2008 to compensate you for this exercise price increase
- Only unexercised Discounted Options that vest after December 31, 2004 ("Eligible Options") will be subject to the offer

#### Forrester's Solution: Tender Offer



#### One Exception—Replacement Instead of Amendment

- Applies if the closing stock price on the day following the conclusion of the tender offer is <u>equal to or lower than</u> the current exercise price of your option
- Instead of being amended, your option will be replaced with a new option
  - Only the grant date will change
    - Same vesting schedule and expiration date
- No increase in exercise price
- No cash payment

## Examples

Assume closing stock price is \$23.00 on the day following conclusion of Tender Offer

<u># of Shares</u>	Original Exercise <u>Price</u>	FMV on Adjusted <u>Grant Date</u>	Adjusted Exercise <u>Price</u>	Cash <u>Payment</u>
1,000	\$15	\$18	\$18	\$3,150
1,000	\$21	\$24	\$23	\$2,100
1,000	\$24	\$25	\$24 (no change)	None

#### Eligibility for the Tender Offer

- Must be an employee <u>and</u> a US taxpayer as of the close of the Tender Offer
- Eligible Options
  - Are Discounted Options
  - Vest after December 31, 2004
  - Are unexercised and unexpired as of the close of the Tender Offer
- All of your Eligible Options must be tendered for amendment

## What if I do nothing?

#### What if I do nothing?

- Tax Consequences
  - Potential federal income taxation prior to exercise
  - 20% additional federal income tax
  - Potential federal interest and penalties
- Potential adverse tax consequences from the year of vesting until exercise or expiration of the options subject to § 409A
- This solution is a one-time offer to prevent future adverse tax consequences

## How do I participate?

#### **Tender Offer Timeline**

- Tender Offer Begins: When Forrester is up to date on SEC filings
- Tender Offer Ends: 20 Business Days after commencement (unless extended)
- Offer can be accepted only through GoForr
- Participation is voluntary

#### Tender Offer Documents and Individual Election Forms

- Your individual election form (including a list of your Eligible Options, potential cash payments, and the election agreement) will be available on GoForr
- The GoForr site will contain instructions on how to accept the offer

### Sample Eligible Option Table

<u>Shares</u> <u>Exerc</u> <u>Subject</u> <u>Price</u>			If the Closing Price is						
	Number	The second		\$16.28	or lower	\$16.29	to \$18.79	\$18.80	or higher
			<u>Adjusted</u> Grant	then the Adjusted Exercise Price and Cash Bonus will be:					
	Price (OEP)	Date Price (AGDP)	Price	<u>Cash</u>	Price	<u>Cash</u>	<u>Price</u>	<u>Cash</u>	
1/30/2002	7,500	\$16.28	\$18.80	\$16.28	\$0.00	Closing Price	\$7875to \$1976625	\$18.80	\$19,845.00

# When can I exercise my options?

#### Exercise of Options During the Tender Offer

- You may exercise any of your vested options once the Company is current in its SEC reporting requirements, whether or not they are subject to the Tender Offer
- But, we have taken your affected option grants off-line
  - Applies to the entire option grant, even if only a portion of the grant is subject to § 409A
  - These grants will not be visible or accessible electronically in your E\*TRADE account during the Tender Offer
  - If you wish to exercise any of these options before the end of the Tender Offer, please contact Jennifer Leeds for assistance

## Exercise of options during tender offer

- Remember: If you exercise the portion of an affected option subject to Section 409A, you will no longer be able to tender it and you will be solely responsible for any adverse tax consequences associated with the exercise
- If you have other vested options that are not part of the tender offer, you will be able to view them and exercise through E\*TRADE

#### Tax Advice

- Taxation of stock option transactions can be very complicated
- Company policy prohibits any employees from providing personal income tax advice to any other employee
- This presentation is general and you should consult with your personal tax advisor for advice relevant to your specific situation

#### Important Information

This presentation is for informational purposes only and is not an offer to purchase or the solicitation of an offer to sell any securities. The solicitation and the offer to amend will be made only pursuant to an offer to amend and related materials that Forrester Research, Inc. will file with the Securities and Exchange Commission (SEC). You will be notified when the tender offer commences. Option holders who are eligible to participate in the tender offer should read the offer to amend and the related materials carefully when they are available because they contain important information about the tender offer. Option holders may obtain these materials free of charge from the SEC's website at www.sec.gov or from Forrester Research, Inc.

#### **Circular 230 Disclaimer Notice**

- Any tax advice included in this presentation was not intended or written to be used, and it cannot be used by the taxpayer, for the purpose of avoiding any penalties that may be imposed by any governmental taxing authority or agency;
- This tax advice was written to support the promotion of the matter addressed by the presentation; and
- The taxpayer should seek advice based on the taxpayer's particular circumstances from an independent tax advisor.